

**INDIA TOURISM DEVELOPMENT CORPORATION LTD.**  
**UNIT: Hotel Kalinga Ashok**

Ref.No:-HKA/MM&D/Guest linen/2022-23

Dated: -12.10.2022

Sealed Quotations are invited from manufactures or their authorized sales distributors/Dealers for the **procurement of Guest linen** as per specification given in the Tender Quotations documents for **Hotel Kalinga Ashok, Gautam Nagar, Bhubaneswar.**

The Sealed Quotations should be submitted in the prescribed format. The sealed Quotations documents containing detailed specifications, Terms & conditions of Supplies can be downloaded from websites: <http://eprocure.gov.in/epublish/app> or through a link- Tenders > E-procurement on Company's website [www.itdc.co.in](http://www.itdc.co.in) & [www.hotelkalingaashok.com](http://www.hotelkalingaashok.com) **OR** contact to **In charge (MM&D), Hotel Kalinga Ashok, Gautam Nagar, Bhubaneswar.**

**The tender Quotations will have to be submitted with tender Quotation documents and the earnest money deposit (Refundable) of Rs3300.00 (Rs. Three thousand three hundred Only) in the Form** through NEFT/RTGS **in favor of "Hotel Kalinga Ashok" along with the tender Quotation**, In case of failing, their Quotations tenders shall summarily be rejected.

The last date of receiving the tender is up to 2.00 P.M. on 31.10.2022 in the Tender **box placed at Hotel Kalinga Ashok, Gautam Nagar, Bhubaneswar** & the sealed Quotations will be opened on the same day at 3.00 P.M. in the presence of intending bidders. The Management reserves the right to accept/reject any or all tenders without assigning reasons thereof.

*FOR Hotel Kalinga Ashok*

**Incharge (MM&D)**

**TO BE SUBMITTED ON THE LETTER HEAD BY THE SEALED QUATATIONERS  
ALONGWITH QUATATIONS**

**Incharge (MM&D),  
Hotel Kalinga Ashok,  
Gautam Nagar, Bhubaneswar.**

***Sub: Procurement of Guest linen for Housekeeping Dept. at Hotel Kalinga Ashok,  
Bhubaneswar.***

Sir,

After having gone through the detailed terms and conditions of the tender quotation, we submit our sealed quotation herewith and agree to abide by the terms and conditions mentioned therein. **Tender EMD of Rs. 3300/-** through NEFT/RTGS in favor of "**Hotel Kalinga Ashok**" has been enclosed herewith.

Thanking you,

Yours faithfully,

Name and Designation of the signatory

Date:

Enclosures: As above.

TERMS AND CONDITIONS:-

1. Rates quoted shall be inclusive of all taxes.
2. The exact kinds of Cloth materials as per specification are required to be supplied within 15 days from the receipt of written orders.
3. The sealed quotations to be submitted by the party at Hotel Kalinga Ashok within the prescribed date .i.e. on or before 31.10.2022 (1400hrs).
4. Any cutting or use of whitener/eraser in this quotation is prohibited. If any correction becomes necessary the same should be done by scoring off originally and should be signed by the bidder.
5. The Hotel Kalinga Ashok a unit of (India Tourism Development Corporation Ltd) does not bind themselves to accept the lowest or any tender to give any reasons for any reasons thereof .Further, the management reserves right to cancel the same without assigning any reason thereof.
6. Signing of the delivery challans will not constitute acceptance of material which may be returned to the supplier at his risk and cost if the same is not as per the specifications given in the purchase order and quality of the approved sample.
7. The Corporation reserves the right to negotiate for reduction in the rates/terms with the lowest tenderer/tenderers & award the work on negotiated rates.
8. Payment terms:-within 15 days receipt of bill.
9. The tender Quotations will have to submit tender Quotation with the earnest money deposit (Refundable) of Rs.3300.00 (Rs. Three thousand three hundred only) through NEFT/RTGS in favor of "Hotel Kalinga Ashok" through along with the tender Quotation.
10. Whether Manufacturer or Auth., Sales Distributor/ dealer (**Enclose Copy of Authorization and self attested**)
11. Also fill Annexure "A" .
12. Detail if past experience in same trade please enclosed with self attested.

For Hotel Kalinga Ashok

Incharge (MM&D)

**ANNEXURE – 'A'**

**CHECK LIST.**

- 1. Experience certificate in the same Trade with Name of the Hotel/Institutions served in the last 1 Years. (Photocopy of work Order/Contract Letter/Completion/Experience certificate)**
- 2. Details of the office address along with the details in your letter head.**
- 3. Photocopy of last FY , 2020-21 Income Tax Return (Self attested).**
- 4. Photocopy of PAN card (Self attested).**
- 5. The EMD in the form of NEFT/RTGS (enclose UTR/Receipt no.)**
- 7. Copy of GST registration certificate/TIN NO if applicable (Self attested).**
- 8. Self attested copy of MSME Certificate (if applicable)**

I/we have read and understood various forms and documents and am/are submitting tender complete in all respects. I/we agree to the terms & conditions as detailed in the tender documents.

Thanking You

Yours Sincerely

(Signature )

Name of the Firm:-

Rubber Stamp

## EMD REFUND FORM

Name of the tender applied for: \_\_\_\_\_ Date: \_\_\_\_\_

### Details of the bidder

Name of the firm: \_\_\_\_\_

Address: \_\_\_\_\_

---

Name of the Authorized Signatory: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email id: \_\_\_\_\_

### Details of EMD submitted:

Cash Deposited: Rs. \_\_\_\_\_ With: \_\_\_\_\_

Receipt No.: \_\_\_\_\_ Date : \_\_\_\_\_

Pay Order/DD No: \_\_\_\_\_ Dated: \_\_\_\_\_ Drawn on: \_\_\_\_\_

In case of payment through RTGS please provide the

Bank transaction reference number: \_\_\_\_\_

In case of payment through NEFT please provide the UTR

Number: \_\_\_\_\_

In case of bidding through E-proc website please provide the

OPGR No: \_\_\_\_\_

### Particulars for online refund (please attached scanned copy of cheque)

Name of Bank: \_\_\_\_\_

Branch Name & Address: \_\_\_\_\_

IFSC code: \_\_\_\_\_

Account No.: \_\_\_\_\_ Account Type: \_\_\_\_\_

I hereby declare that the particulars given above are correct and complete and accord our consent for receiving EMD without claiming any interest.

Signature of the authorized signatory

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Official Seal

**(4)**

## **Financial Bid**

**Sub: Procurement of Guest Linen at Hotel Kalinga Ashok, Bhubaneswar.**

S. NO	Description of item/spec.	Qty Req.	Brand	Quoted Price per pc. (Rs.)	Tota Amount (Rs.)
1	Bed Sheet Single (183 x 274 Cms)	190 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
2	Bed Sheet Double (295 x 274 Cms)	50 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
3	Bath Towel (76 x 151 Cms)	30 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
4	Pillow Cases (89 x 52 Cms)	80 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
	Total				

**Total Amount in words: .....**

Note: The rates shall be inclusive of all taxes, duties, freight etc. Nothing shall be paid extra.

Date: - .....

Signature of the bidder with seal

**Sub: Procurement of Guest Linen for the House Keeping dept at Hotel Kalinga Ashok, Bhubaneswar.**

S. NO	Description	Qty Required	Brand	Quoted Price per pc(Rs)	Total Amount (Rs.)
1.	<b><u>Bed Sheet Single</u></b> (183x274), 200Tc white sheeting cloth mill made make- Bombay Dyeing	190 pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
2.	<b><u>Bed Sheet Double</u></b> <b>295x274 cms), 200Tc white cloth mill made make- Bombay Dyeing</b>	50 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
3.	<b><u>Bath Towel</u></b> (76x151 cms) , 450 gsm make Bombay Dyeing-Tulip	30 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
4.	<b><u>Pillo Cases</u></b> (85x52 cm) 200 Tc white sheeting cloth mill made make Bombay Dyeing	80 Pcs	<b>Bombay Dyeing/Equivalent Brand</b>		
	Total				

**Total Amount in words: .....**

Note: The rates shall be inclusive of all taxes, duties, freight etc. Nothing shall be paid extra.

Date: - .....

Signature of the bidder with seal